



# Colburn Town Council

Colburn Village Hall, Colburn, North Yorkshire, DL9 4LZ

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Office hours: Mon to Fri 9.00 – 14.00

**Town Mayor**

Angela Dale

**Deputy Mayor**

Charlene Thirlwell

**Town Clerk & Responsible Financial Officer**

Philippa Graves

Dear Councillor

You are summoned to attend the next meeting of Colburn Town Council to be held on **Monday 20<sup>th</sup> Sept 2021 at 6.30 pm in the Village Hall**

Members of the public are most welcome to join and ask questions.

Philippa Graves (Clerk)

## A G E N D A

**CLOSED SESSION FOR THE CO-OPTION OF A NEW COUNCILLOR FOR THE SEAT OF COLBURN MOOR** (information attached)

**To Rescind the delegated power given to the clerk/RFO at the Annual Meeting on Thurs 6<sup>th</sup> May due to the covid restrictions to hold public meetings. Committee meetings & Planning consultations may lawfully continue to be held on zoom with public access.**

1. To receive Apologies
2. To receive Councillor “declaration of interests”
3. To recommend **Approval of Minutes** of the Town Council meeting held on 19<sup>th</sup> July 2021 (attached) & minutes of the Open Spaces Committee meeting held on Wed 15<sup>th</sup> Sept 2021 (circulated at meeting)  
Matters Arising – to discuss matters arising from the minutes not otherwise on the agenda
4. To receive **monthly crime report** for Aug (circulated by email) and September
5. To discuss **County Council matters** with County Councillor Helen Grant
6. Report from District Councillors on **RDC matters relevant** to Colburn
7. To receive **reports from Other Bodies and Committees:**  
Report from Zurich Engineering, Annual Play Park Inspection 2<sup>nd</sup> & 3<sup>rd</sup> Sept (attached)  
**Current Planning applications:**  
21/00681/Full Planning Permission for Single Storey Extension to the rear at 6 Goodwood Ave, Colburn DL9 4GH (closed for comments 17<sup>th</sup> Aug 2021)  
21/00553/Full Planning Permission for Two Storey Side Extension at 14 Westridge Crescent, Colburn DL9 4DS (closed for comments 18<sup>th</sup> Aug 2021)  
21/00663/Full Planning Permission for Change of Use from Office to Retail and create an Opening to install a Large Fire Door at the rear of 9 Broadway, Colburn DL9 4RF (closed for comments 8<sup>th</sup> Sept 2021)
8. To discuss **Financial Matters** (grants awarded under Section 137 of Local Government Act 1972):  
To approve re-imburement (£1380) for surveys carried out at Colburn Leisure Centre as part of agreed £5000 grant for a Development Plan (Part B of Project brief and quotes attached)  
To discuss grant request from Citizens Advice (letter circulated with agenda).  
To discuss the process and costs for purchasing a VAS sign from NYCC (info attached)  
To approve Payment/receipt List from 19<sup>th</sup> July – 16<sup>th</sup> Aug 2021 and July monthly figures (circulated previously by email)  
To approve Payment/receipt List 17<sup>th</sup> Aug – 20<sup>th</sup> Sept 2021 (circulated at meeting)  
To receive August monthly figures with bank reconciliation (attached)
9. **Date of next Meeting: Monday 18<sup>th</sup> October 2021 at 6.30 pm in the Village Hall**
10. Any other Business (Items for information only)

**Date of posting: 13<sup>th</sup> Sept 2021**

MINUTES OF EACH TOWN COUNCIL MEETING ARE ALSO AVAILABLE FOR PUBLIC INSPECTION AT THE WEBSITE [www.colburntowncouncil.co.uk](http://www.colburntowncouncil.co.uk) AND COLBURN LIBRARY AND AT [www.richmondshire.gov.uk](http://www.richmondshire.gov.uk) (community/Parish&towncouncils)